

**Patient Participation Group Meeting**

**Friday 8th June, 1:30pm**

**The Boardroom, Third Floor, St Peters Hill Surgery**

**Notes of Meeting**

**Attendees**

Kenneth Rankin (Chairperson)

Margaret Hunter

Sarah Jackson (Practice Secretary)

1) Kenneth welcomed people to the meeting.

2) A vote was held electing Kenneth Rankin as Chairperson of the PPG.

3) Sarah reported the practice has 16000 patients on its patient register. There are 6 GP’s in the practice and 2 doctors in GP training. The practice now has a Paramedic. There were 300 missed appointments in April.

4) The group discussed the aims of the PPG agreeing fund raising will be a priority.

5) Establishing a ‘Listening Post’ on the practice website would enable patients and relatives to communicate and escalate issues through the PPG.

6) Sarah will contact other PPG members to ensure they are checking e mails.

**Next meeting to be held Friday 24th August 2018 at 1:30pm - 3pm in the boardroom.**